

Mutual Exchange Service

Exchanging your home



What is a mutual exchange?

- A mutual exchange is where you exchange your home with another council, Stockport Homes or housing association tenant.
- You can exchange with tenants across the UK.
- When you exchange you take over the other person's tenancy, under the same terms and conditions, and they take over yours. This includes whether you would be able to buy the property under right to buy.

Who can apply for a mutual exchange?

- Any council or housing association tenant with a secure or assured tenancy can apply for a mutual exchange.
- If you live in sheltered housing or a home specifically adapted to meet the needs of a disabled person there may be restrictions on who can exchange with you.



How to find someone to exchange with



If you are a Stockport Homes or housing association tenant you can apply to www.stockporthomes.org/exchange-homes



You can search the Homechoice Stockport website to find a potential match www.homechoicestockport.org



Stockport Homes Tenants can register for free (saving £20 per year membership) on the national house exchange website www.houseexchange.org.uk to view thousands of properties all over the UK.



It's important to keep your contact details up to date including email and telephone number so you don't miss a potential match.



Email us for help with your Mutual exchange on mutualexchange@stockporthomes.org and we will respond within 10 working days

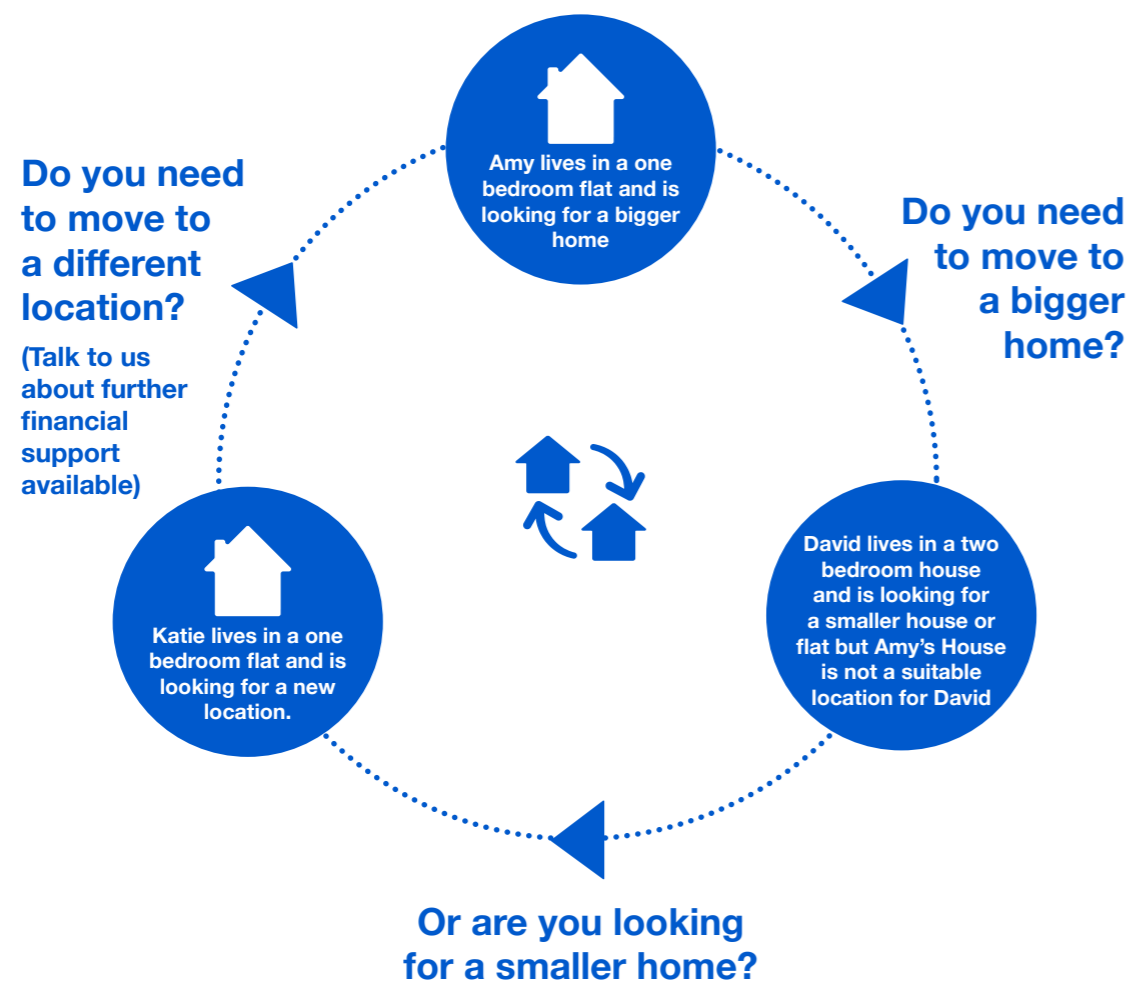
If you want to find out more about mutual exchanges or need help applying, go to:

 www.stockporthomes.org

 **0161 217 6016 or come into Reception at Cornerstone**

Multi-exchanges

If you find a property you like but your home isn't quite right for that tenant you can look for a third person to create a multi-exchange. This is where three or more tenants all exchange in a chain.



If so, a mutual exchange could be the answer!

For more information visit Stockport Homes website

www.stockporthomes.org/exchange-homes

or contact the One Number Team on

0161 217 6016 or come into Reception at Cornerstone

Finding an exchange

When you have found someone to exchange with make sure you view each other's properties and are happy to begin the exchange process. You should then each submit a new application form

www.stockporthomes.org/exchange-homes

Once both forms are received your Neighbourhood Housing Officer will arrange a full inspection of your property and will make a decision about the exchange and write to you within 42 days.

Please note

You should not make any arrangements to exchange your home until permission has been granted by your Neighbourhood Housing Officer and you have signed the appropriate paperwork.

How we make our decision

Property inspection

Your Neighbourhood Housing Officer will complete a visual check of your home for any outstanding repairs or unauthorised alterations which need to be fixed before you move. You will be informed in writing if any of these are your responsibility and any that are Stockport Homes responsibility will be reported to the repairs team. Once these are completed there will be a second inspection.

Some common issues are: missing or damaged doors and changes to light fittings.

Tenancy references

References will be required for each tenant. This will check that there are no rent arrears, no legal action is being taken for anti-social behaviour and that the tenancy has been conducted in a satisfactory manner.

Moving day

Once the exchange has been approved you can agree a moving date with the other tenant and we will arrange a date for you to complete the sign up paperwork.

Gas / electric checks will be completed once you have received permission and a moving date has been agreed.

On the day of the move make sure you leave the property (and any outside space) clean and tidy and you remove any unwanted items and rubbish.



 www.stockporthomes.org

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